## **Transfer of Credit Policy**

## Transfer In Credits

Prospective students who have hours from another barber school and wish to transfer those hours to Networks Barber College will need to provide the school with the following along with their application:

- An official transcript from previous school
- A breakdown of all grades received (if not included on transcript)
- The most current progress report from the previous school

Prospective students must allow 1-2 weeks before a decision is made on transfer hours. Networks Barber College accepts up to 500 transfer hours.

## Transfer Out Credits

Networks Barber College does not guarantee that hours earned at Networks Barber College will be accepted at other schools.

In order to release student transcripts to another school, the student must submit a completed Official Transcript Release Form which is available in the administration office, authorizing us for the release of student academic records. You are entitled to 1 free transcript. There will be a required \$2 fee for each transcript requested thereafter.

Please note: Transcripts will not be issued or released if there is an outstanding balance owed by the student to the school.